

Checklist: Content of School Prospectus

Items in *italics* are for secondary schools only

Item	✓
Name of School	
Address	
Contact information	
Website address	
Type of School	
Name of Headteacher	
Name of Chair of Governing Body	
Term dates	
Charging and remissions policy	
School values and ethos statement	
Curriculum statement including teaching methods and details for those with Special Educational Needs (SEN) and SEN policy	
Statement from Headteacher	
Information about admissions	
Attendance data	
The latest National Curriculum assesment results for key stages 1,2 and 3 as appropriate	
<i>Examination results (EQL, GCSE, A and AS examinations and vocational qualifications)</i>	
Content and organisation of sex education policy	
Details equal oppertunities policies including details on arragements for pupils with disabilities	
School security including health and safety arrangements for pupils, staff and school premisis	
<i>Careers education and arrangements for work experience</i>	
Supporting quotes from students, parents and faculty	
Full faculty list	